

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

September 21, 2023

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

Chloe Kubeldis, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

5130 Riverside Drive, Chino, CA 91710
www.chino.k12.ca.us

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room – 5130 Riverside Drive, Chino, CA 91710
4:40 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
September 21, 2023

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference With Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): San Bernardino County Superior Court Case No. CIVSB2317301. (Liberty Justice Center) (Atkinson, Andelson, Loya, Ruud, and Romo) (15 minutes)
- b. Conference With Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): Case Number PERB Case No. LA-CE-6828-E. (Atkinson, Andelson, Loya, Ruud, and Romo) (10 minutes)
- c. Conference With Legal Counsel, Existing Litigation (Government Code 54956.9(d)(4)): San Bernardino Superior Case No. SB 2300095. (Tao Rossini, APC) (20 minutes)
- d. Student Discipline Matters (Education Code 35146, 48918 (c) & (j)): Expulsion Cases 23/24-03 and 23/24-07. (10 minutes)
- e. Public Employee Appointment (Government Code 54957): Elementary School Assistant Principal; Junior High School Assistant Principal; High School Assistant Principal; Director, Access and Equity; Coordinator, Access, Equity, and Assessment; Coordinator, Expanded Learning and Support Programs; and Coordinator, Equity, Diversity, and Student Support Services. (15 minutes)
- f. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency designated representatives: Lea Fellows, Sandra Chen, Joseph Durkin, and Jaime Ortega. (5 minutes)
- g. Public Employee Discipline/Dismissal/Release (Government Code 54957): (5 minutes)

Proceedings of this meeting are recorded.

- I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**
 - 1. Report Closed Session Action
 - 2. Pledge of Allegiance
- I.C. RECOGNITION**
 - 1. Ayala HS; Chino HS; and Chino Hills HS
 - 2. Marshall ES: Parent Teacher Organization
- I.D. COMMENTS FROM STUDENT REPRESENTATIVE**
- I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**
- I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**
- I.G. CHANGES AND DELETIONS**

II. CONSENT

Motion ___ Second ___
 Preferential Vote: ___
 Vote: Yes ___ No ___

II.A. ADMINISTRATION

II.A.1. Minutes of the September 7, 2023 Regular Meeting and September 11, 2023 Special Meeting
 Page 7
 Recommend the Board of Education approve the minutes of the September 7, 2023 regular meeting and September 11, 2023 special meeting.

II.B. BUSINESS SERVICES

II.B.1. Warrant Register
 Page 15
 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

II.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students
 Page 16
 Recommend the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

II.B.3. Fundraising Activities
 Page 18
 Recommend the Board of Education approve/ratify the fundraising activities.

II.B.4. Donations
 Page 22
 Recommend the Board of Education accept the donations.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.C.1. Student Expulsion Cases 23/24-03 and 23/24-07

Page 24 Recommend the Board of Education approve student expulsion cases 23/24-03 and 23/2407.

II.C.2. School Sponsored Trips

Page 25 Recommend the Board of Education approve/ratify the school-sponsored trips for Litel ES, Briggs K-8, Ayala HS, and Chino Hills HS.

II.C.3. Legacy Academy Multi Track Year-Round Student Attendance Calendars for the 2024/2025 and 2025/2026 School Years

Page 27 Recommend the Board of Education approve the Legacy Academy Multi Track Year-Round Student Attendance Calendars for the 2024/2025 and 2025/2026 school years.

II.D. FACILITIES, PLANNING, AND OPERATIONS

II.D.1. Purchase Order Register

Page 30 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

II.D.2. Agreements for Contractor/Consultant Services

Page 31 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

II.D.3. Surplus/Obsolete Property

Page 36 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

II.D.4. Notices of Completion for CUPCCAA Projects

Page 43 Recommend the Board of Education approve the Notices of Completion for CUPCCAA Projects.

II.D.5. Change Order for Bid No. 22-23-08F, Preserve II School—New Construction (BP 26-01)

Page 45 Recommend the Board of Education approve the Change Order for Bid No. 22-23-08F, Preserve II School—New Construction (BP 26-01).

II.D.6. Change Order and Notice of Completion for Bid No. 22-23-19F, Ayala HS and Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project

Page 48 Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-19F, Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project.

II.D.7. Change Order and Notice of Completion for Bid No. 19-20-24F, Chino HS Reconstruction Phase I (BP 20)

Page 52

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-24F, Chino HS Reconstruction Phase 1, (BP 20).

II.D.8. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 3)

Page 56

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2, (BP 3).

II.D.9. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 15)

Page 60

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2, (BP 15).

II.D.10. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 24)

Page 64

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2, (BP 24).

II.D.11. Award of Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization Bid Packages 2 Through 7, and 9 Through 15

Page 68

Recommend the Board of Education award Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization Bid Packages 2 through 7, and 9 through 15 to Bogh Engineering, Inc.; Spec Construction Co. Inc.; CABD Construction Inc.; Star Hardware, Inc.; Floored Tile and Stone; AJ Fistes Corporation; JPI Development Group, Inc.; Condor, Inc.; JPI Development Group, Inc.; ACH Mechanical Contractors, Inc.; Southern California West Coast Electric, Inc.; Southern California Landscape, Inc.; and Econo Fence, Inc.

II.E. HUMAN RESOURCES

II.E.1. Certificated/Classified Personnel Items

Page 70

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

II.E.2. Rejection of Claims

Page 75

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

III. INFORMATION

III.A. ADMINISTRATION

III.A.1. New Administrative Regulation 5020.1—Parental Notification

Page 76 Recommend the Board of Education receive for information new Administrative Regulation 5020.1.—Parental Notification.

III.B. BUSINESS SERVICES

III.B.1. 2022/2023 Unaudited Actuals Form CA Update

Page 85 Recommend the Board of Education receive for information the 2022/2023 Unaudited Actuals Form CA Update.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

V. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
September 7, 2023

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, September 7, 2023, at 4:30 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present.

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:30 p.m. regarding conference with legal counsel existing litigation: three cases: conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:30 p.m. to 5:24 p.m. regarding conference with legal counsel existing litigation: three cases: conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. In closed session, the Board took action to direct the Superintendent to bring a recommendation and proposed action to a special Board meeting to retain a law firm that will defend the Chino Valley Unified School District without charging attorney fees in the existing litigation: San Bernardino County Superior Court Case No. CIVSB2317301 - The People of the State of California, Ex Rel. et al -v- Chino Valley Unified School District by a vote of 5-0 with Bridge, Cruz, Monroe, Na, and Shaw voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance
Led by Board member Don Bridge.

I.C. RECOGNITION

1. Ayala HS: National Leadership Conference, Sports and Entertainment Management Student Participants
President Shaw presented certificates of recognition to Ayala HS Business Entrepreneurship students Brady Smith, Ryan Chao and Shawn Choi who finished in the top 14 in Sports and Entertainment Management, and their teacher Mr. Art Boren.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Chloe Kubeldis, student representative, reported that the Superintendent’s Student Advisory Council’s first meeting took place this past week; said Ayala HS had a successful back to school night and rally; said students are looking forward to the Battle of the Bone football game against Chino Hills HS next Friday; and spoke about campus events.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Brenda Walker, A.C.T. President, spoke about concerns facing nurses and Fun Club staffing.

Emily Lao, CHAMP President, updated the Board and community about the PBIS program, and said this past week, 32 CVUSD schools earned recognition for their PBIS work, and acknowledged the efforts all staff contribute to the program’s success.

I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals addressed the Board: Glory Ciccarelli regarding Black erasure; Misty regarding supporting the Board’s action on parental notification; Eric Shamp regarding Board purpose and function; Wei Yeh regarding issues at school sites; Byron Gonzalez supporting the Board; Art Bennett, Chino Hills City Council, to provide event update; Noah regarding teacher shortage; Lisa G. regarding teacher shortage and parental notification; and Rachael Reyes regarding Legacy Academy boundaries.

I.G. CHANGES AND DELETIONS

The following change/deletion was read into the record: Item IV.A.1., New Administrative Regulation 5020.1—Parental Notification was pulled from the agenda.

II. ACTION

II.A. ADMINISTRATION**II.A.1. Revision of Bylaws of the Board 9323—Meeting Conduct**

Moved (Cruz) seconded (Na) motion carried (4-1, Bridge voted no) to approve the revision of Bylaws of the Board 9323—Meeting Conduct. Student representative voted yes.

II.B. BUSINESS SERVICES**II.B.1. 2022/2023 Unaudited Actuals Financial Report**

Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the 2022/2023 Unaudited Actuals Financial Report and authorize the Superintendent or designee to sign the 2022/2023 District Certification of Unaudited Actuals Financial Report. Student representative voted yes.

II.C. FACILITIES, PLANNING, AND OPERATIONS**II.C.1. Public Hearing on the Notification to the California Department of Education to Open and Operate Legacy Academy on a Multi-Track Year-Round Schedule and Adoption of Resolution 2023/2024-11, Declaration to Open and Operate Legacy Academy on a Multi-Track Year-Round Schedule**

President Shaw opened the hearing at 6:44 p.m. regarding the notification to the California Department of Education to open and operate Legacy Academy on a Multi-Track Year-Round Schedule. There were no speakers and the hearing was closed at 6:45 p.m. Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt Resolution 2023/2024-11, Declaration to Open and Operate Legacy Academy on a Multi-Track Year-Round Schedule. Student representative voted yes.

II.C.2. Resolution 2023/2024-14, Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract without Bidding and Advertising for Replacement of the Fire Alarm System at Liberty ES

Moved (Na) seconded (Monroe) carried unanimously (5-0) to adopt Resolution 2023/2024-14, Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract without Bidding and Advertising for Replacement of the Fire Alarm System at Liberty ES. Student representative voted yes.

II.D. HUMAN RESOURCES

II.D.1. Consideration and Approval of Employment Contract for Dr. Hilda Flores, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the employment contract for Dr. Hilda Flores, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support. Student representative voted yes.

III. CONSENT

Moved (Na) seconded (Bridge) carried unanimously (5-0) to approve the consent calendar. Student representative voted yes.

III.A. ADMINISTRATION

III.A.1. Minutes of the August 17, 2023 Regular Meeting

Approved the minutes of the August 17, 2023 regular meeting.

III.A.2. Resolution 2023/2024-12, Board Compensation for Sonja Shaw for August 17, 2023 Missed Meeting

Adopted Resolution 2023/2024-12, Board Compensation for Sonja Shaw for August 17, 2023 Missed Meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester; and Tao Rossini, APC.

III.B.6. Resolution 2023/2024-13, Actual Gann Limit for 2022/2023 and Estimated Gann Limit for 2023/2024

Adopted Resolution 2023/2024-13, Actual Gann Limit for 2022/2023 in the amount of \$185,127,755.94 and Estimated Gann Limit for 2023/2024 in the amount of \$191,452,623.51.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. School Sponsored Trips

Approved/ratified the school-sponsored trips for Cattle ES; Newman ES; and Don Lugo ES.

III.C.2. Expanded Learning Opportunities Program

Approved the Expanded Learning Opportunities Program.

III.C.3. Memorandum of Understanding Between Chino Valley Unified School District and the Joint Powers Authority for Participation in the Career Technical Education Incentive Grant and K-12 Strong Workforce Grant

Approved the Memorandum of Understanding between the Chino Valley Unified School District and the Joint Powers Authority for participation in the Career Technical Education Grant and the K-12 Strong Workforce Grant.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Notices of Completion for CUPCCAA Projects

Approved the Notices of Completion for CUPCCAA Projects.

III.D.5. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 6)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 6).

III.D.6. Change Order and Notice of Completion for Bid No. 20-21-02F, Chino HS Reconstruction Phase 2 Flooring Rebid (BP 13)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 Flooring Rebid (BP 13).

III.D.7. Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 21)

Approved the Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 21).

III.D.8. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 23)

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 23).

III.D.9. Change Order for Bid No. 22-23-08F, Preserve II School—New Construction (BP 22-01)

Approved the Change Order for Bid No. 22-23-08F, Preserve II School—New Construction (BP 22-01).

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claim

Rejected the claim and referred it to the District’s insurance adjuster.

III.E.3. Revision to the Job Description for Coordinator, Security

Approved the revision to the job description for Coordinator, Security.

III.E.4. Speech-Language Pathology Assistant Practicum Agreement with Chemeketa Community College

Approved the Speech-Language Pathology Assistant Practicum Agreement with Chemeketa Community College.

IV. INFORMATION

IV.A. ADMINISTRATION

IV.A.1. New Administrative Regulation 5020.1—Parental Notification

This item was pulled from the agenda.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. Legacy Academy Multi Track Year-Round Student Attendance Calendars for the 2024/2025 and 2025/2026 School Years

Received for information the Legacy Academy Multi Track Year-Round Student Attendance Calendars for the 2024/2025 and 2025/2026 school years.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Don Bridge welcomed Chloe to the Board as student representative, and thanked her for her student report; encouraged people to attend upcoming football games; and congratulated Annalisa Contreras, Elena Rossen, Amy Dinh, and Kaitlyn Uesugi for being selected to attend the 2023 Girls State Delegate program.

James Na spoke about community member Eric Keltner and read four quadrants of education.

Andrew Cruz shared a student’s artwork; spoke about recently attending a high school game; spoke about booster vaccines and masks; and donated a book about people coming together to Woodcrest JHS.

Jon Monroe thanked Mrs. Yarboi, Ayala HS principal, for her invitation to visit the campus; thanked Don Lugo HS counseling staff for being able to meet; and said he looks forward to the upcoming rivalry football games.

Superintendent Enfield made no comments

President Shaw thanked Mrs. Yarboi for being able to meet; thanked Don Lugo HS, Canyon Hills JHS, and Chaparral ES for welcoming Dr. Enfield and her during site visits; spoke about the contributions of staff supporting the daily business of the District; acknowledged the District security team; acknowledged Chloe as the student representative; and encouraged the community to attend student athletic or academic events to show support.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:15 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
September 11, 2023

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:30 P.M.

1. Roll Call

President Shaw called to order the special meeting of the Board of Education, Monday, September 11, 2023, at 4:30 p.m. with Cruz, Monroe, Na, and Shaw present. Mr. Bridge was absent.

2. Pledge of Allegiance

Led by Guadalupe Guzman.

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

Glory Ciccarelli, Kristi Hirst, and Eric Shamp addressed the Board opposed to Item II.A.1.

II. ACTION

II.A. FACILITIES, PLANNING, AND OPERATIONS

II.A.1. Agreement for Contractor/Consultant Services

Moved (Na) seconded (Monroe) motion carried (4-0, Bridge absent) to approve the Agreement for Contractor/Consultant Services.

III. ADJOURNMENT

President Shaw adjourned the special meeting of the Board of Education at 4:46 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$16,797,622.42 to all District funding sources.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: 2023/2024 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

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BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
September 21, 2023

**2023/2024 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Chaparral ES

PTO

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
September 21, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chaparral ES</u>		
PTO	Birthday Marquee	9/22/23 - 5/23/24
PTO	Thinknlocal	9/25/23 - 5/27/24
PTO	Membership Drive	10/1/23 - 12/15/23
PTO	Trunk or Treat	10/27/23
<u>Country Springs ES</u>		
PFA	See's Candy	9/7/23 - 12/1/23
<u>Eagle Canyon ES</u>		
PTA	Family Dine Outs	9/22/23 - 5/30/24
PTA	See's Candy	10/9/23 - 10/24/23
<u>Glenmeade ES</u>		
PTA	Kona Ice Fall - Festival	10/13/23
PTA	My Delight Cupcakery - Fall Festival	10/13/23
PTA	SaltNPepper Truck - Fall Festival	10/13/23
PTA	Believe Kids	9/25/23
<u>Hidden Trails ES</u>		
ASB - General	Gobble Grams	11/6/23 - 11/17/23
<u>Marshall ES</u>		
PTO	Scholastic Book Fair	10/2/23 - 10/6/23
PTO	World's Finest Chocolate	10/2/23 - 12/15/23
PTO	Raising Cane's Family Dine Out	10/18/23
PTO	Trunk or Treat	10/20/23
PTO	Holiday Play Concessions	12/13/23
PTO	Scholastic Book Fair	1/29/24 - 2/2/24
PTO	Sweetheart Dance	2/9/24
<u>Oak Ridge ES</u>		
PTA	Donation Drive	9/22/23 - 5/30/24
PTA	Yearbook Sales	9/22/23 - 5/30/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
September 21, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Rhodes ES</u>		
PEP Club	Panda Express Family Fun Night	10/24/23
PEP Club	Crumbl Cookie Family Fun Night	10/24/23
PEP Club	Hula Tang Family Fun Night	10/24/23
PEP Club	Paint Night	1/19/24
<u>Magnolia JHS</u>		
PTA	Sweatshirt & Jersey Sales	9/25/23 - 9/29/23
<u>Townsend JHS</u>		
PTSA	Applebee's Dine Out	9/27/23
PTSA	Cookie Co.	9/27/23
<u>Ayala HS</u>		
Band & Color Guard Boosters	Krispy Kreme	9/22/23 - 9/29/23
ASB - Boys' Soccer	Fan Angel	9/22/23 - 11/22/23
Band & Color Guard Boosters	Thinknlocal	9/22/23 - 12/31/23
Band & Color Guard Boosters	Yard Sale	9/23/23
Band & Color Guard Boosters	Movie Night	9/29/23
Football Boosters	Spirit Night	10/3/23
ASB - Girls' Water Polo	Tournament Entry Fees	11/13/23 - 2/3/24
ASB - Girls' Water Polo	Tournament Concessions	11/13/23 - 2/3/24
Boys' Water Polo Boosters	Bulldog Aquatic Clinics	1/1/24 - 1/3/24
<u>Chino HS</u>		
Sports Boosters	Pancake Breakfast	10/8/23
ASB - Renaissance	Snap! Raise	2/1/24 - 2/16/24
<u>Chino Hills HS</u>		
ASB - Theatre	Snap! Raise	9/22/23 - 11/1/23
General Boosters - Soccer	Thinknlocal	9/25/23 - 10/25/23
Music Boosters	Kringle Candle	10/2/23 - 10/16/23
Music Boosters	WBA Super Show	10/28/23
Music Boosters	See's Candy	11/13/23 - 11/24/23
Music Boosters	Thinknlocal	12/1/23 - 12/31/23

CHINO VALLEY UNIFIED SCHOOL DISTRICT
September 21, 2023

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Don Lugo HS</u>		
ASB - French Club	Admission Tickets	9/22/23 - 11/29/23
ASB - Class of '26	Chick-fil-A Dine Out	9/29/23
ASB - Hearts and Heroes	See's Candy	10/1/23 - 10/31/23
Grad Night Boosters '24	Thinknlocal	11/1/23 - 1/1/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:if

CHINO VALLEY UNIFIED SCHOOL DISTRICT
September 21, 2023

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Canyon Hills JHS</u>		
Nelson Fung & Joann Lin	Cash	\$100.00
Shawn & Kristina Gentry	Cash	\$100.00
<u>Chino HS</u>		
Felipe Escamilla	Cash	\$160.00
Gerald Torres	Cash	\$200.00
<u>Don Lugo HS</u>		
Craig & Milli Arakawa	Cash	\$300.00
Carmen Sinsabaugh	Cash	\$400.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASES 23/24-03 AND 23/24-07

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 23/24-03 and 23/24-07.

FISCAL IMPACT

None.

NE:GP:SJ:jg

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: SCHOOL-SPONSORED TRIPS

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BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Litel ES Event: Three Oaks Outdoor Science School Place: Twin Peaks, CA Chaperone: 60 students/6 chaperones	January 9-12, 2024	Cost: \$400.00 per student Funding Source: Parents
Site: Briggs K-8 Event: New York City and Washington D.C. Tour Place: New York City, NY and Washington D.C. Chaperone: 30 students/6 chaperones	May 27-31, 2024	Cost: \$1,900.00 per student Funding Source: Parents
Site: Ayala HS Event: San Clemente Rainbow Sandals Lady Triton Girls Golf Tournament Place: San Clemente, CA Chaperone: 6 students/3 chaperones	September 17-18, 2023	Cost: \$250.00 per student Funding Source: Boosters

Site: Ayala HS Event: San Diego Water Polo Trip Place: San Diego, CA Chaperone: 14 students/2 chaperones	October 5-7, 2023	Cost: \$200.00 per student Funding Source: USB
Site: Ayala HS Event: Clovis Invitational Place: Fresno, CA Chaperone: 40 students/4 chaperones	October 6-7, 2023	Cost: \$195.00 per student Funding Source: Parents
Site: Ayala HS Event: California High School State Cross Country Championships Place: Fresno, CA Chaperone: 20 students/2 chaperones	November 24-25, 2023	Cost: \$100.00 per student Funding Source: Athletics and boosters
Site: Chino Hills HS Event: Western Band Association State Championships Place: Sacramento, CA Chaperone: 170 students/19 chaperones	November 17-20, 2023	Cost: \$475.00 per student Funding Source: Boosters

FISCAL IMPACT

None.

NE:GP:gks

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: LEGACY ACADEMY MULTI TRACK YEAR-ROUND STUDENT ATTENDANCE CALENDARS FOR THE 2024/2025 AND 2025/2026 SCHOOL YEARS

=====

BACKGROUND

The Student Attendance Calendar is adopted sufficiently in advance of the new school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendar at this time permits the District to meet with exclusive representatives of the District’s certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. This item was presented to the Board on September 7, 2023, as information.

This item was presented to the school site for feedback.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Legacy Academy Multi Track Year-Round Student Attendance Calendars for the 2024/2025 and 2025/2026 school years.

FISCAL IMPACT

None.

NE:GP:gks

2025-2026 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR Legacy Academy

JULY 2025																															AUGUST 2025																															SEPTEMBER 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Independence Day																															Labor Day																															Labor Day																														

Track A

Track B

Track C

Track D

Junior High

OCTOBER 2025																															NOVEMBER 2025																															DECEMBER 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Veteran's Day																															Thanksgiving Day																															Christmas Day																														

JANUARY 2026																															FEBRUARY 2026																															MARCH 2026																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
New Years Day																															Lincoln's Birthday																															Washington's Birthday																														

APRIL 2026																															MAY 2026																															JUNE 2026																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Memorial Day																															Juneteenth																															Juneteenth																														

○ Workday for ALL Teachers (student free day)

● New Teacher Day

△ 7-8 Teacher Workday

Board Approved:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$2,585,070.47 to all District funding sources.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:kc

BUSINESS SERVICES	FISCAL IMPACT
<p>B-2324-012 Image Source. To provide WebCRD software maintenance. Submitted by: Printing, Graphics, and Mail Services Duration of Agreement: July 1, 2023 - June 30, 2024</p>	<p>Contract amount: \$16,785.00 Funding source: General Fund</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-2324-123 McGraw Hill, LLC. To provide Understanding Psychology student and teacher suite, (6) year subscription package. Submitted by: Chino Hills HS Duration of Agreement: September 1, 2023 - August 30, 2029</p>	<p>Contract amount: \$15,235.46 Funding source: ESSER</p>
<p>CIIS-2324-124 McGraw Hill, LLC. To provide Integrated Math Course 1-3, (2) year subscription package. Submitted by: Secondary Curriculum Duration of Agreement: August 30, 2023 - June 30, 2025</p>	<p>Contract amount: \$190,806.60 Funding source: LCAP</p>
<p>CIIS-2324-125 Wendy Wiechel Murawski dba 2Teach Global, LLC. To provide professional development. Submitted by: Chino HS Duration of Agreement: September 21, 2023 - May 28, 2023</p>	<p>Contract amount: \$20,000.00 Funding source: Title 1</p>
<p>CIIS-2324-126 SmartPass, Inc. To provide software license for Hall Pass Pro Plan. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2023 - June 30, 2024</p>	<p>Contract amount: \$8,985.00 Funding source: Title 1</p>
<p>CIIS-2324-127 Committee for Children. To provide equitable services for Loving Savior Private School. Submitted by: Access & Equity Duration of Agreement: September 8, 2023 - June 30, 2024</p>	<p>Contract amount: \$6,508.75 Funding source: Title IV</p>
<p>CIIS-2324-128 JAMF Software, LLC. To provide software license for Jamf Pro. Submitted by: Technology Duration of Agreement: October 1, 2023 - July 1, 2025</p>	<p>Contract amount: \$12,087.50 Funding source: General Fund</p>
<p>CIIS-2324-129 Follett School Solutions, LLC. To provide Follett hosted service/Destiny library manager for new school site - Legacy Academy. Submitted by: Technology Duration of Agreement: October 1, 2023 - September 30, 2024</p>	<p>Contract amount: \$6,760.21 Funding source: General Fund</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2324-130 The Regents of the University of California dba University of California, Irvine. To provide professional development and curriculum support. Submitted by: Newman ES Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$20,790.00 Funding source: Title 1
CIIS-2324-131 Lexia Learning Systems, LLC. To provide professional development, site license, and participant manual. Submitted by: Newman ES Duration of Agreement: September 1, 2023 - June 30, 2024	Contract amount: \$27,069.67 Funding source: Title 1
CIIS-2324-132 Figure 53 LLC To Provide QLab 5 software Submitted by: Don Lugo HS Duration of Agreement: October 1, 2023 – June 30, 2024	Contract amount: \$949.00 Funding Source: VAPA Grant

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2324-039 Lux Bus America Co. To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: Per Rate Sheet Funding source: General Fund
F-2324-040 FleetSoft, LLC. To provide fleet management software. Submitted by: Transportation Duration of Agreement: September 25, 2023 - September 25, 2024	Contract amount: \$16,000.00 Funding source: General Fund
F-2324-041 Noregon Systems, LLC. To provide vehicle diagnostic program. Submitted by: Transportation Duration of Agreement: September 25, 2023 - September 25, 2024	Contract amount: \$14,916.30 Funding source: General Fund
F-2324-042 All City Management Services Inc. To provide crossing guard services to schools in Chino Valley USD located in Chino and Chino Hills (Consortium). Submitted by: Facilities, Planning & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$610,650.00 Funding source: General Fund
F-2324-043 All City Management Services Inc. To provide crossing guard services to schools located in the unincorporated areas outside the city limits of Chino, Chino Hills, and Ontario. Submitted by: Facilities, Planning & Operations Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$66,744.00 Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
HR-2324-017 Concentra Medical Centers. To provide occupational medical services. Submitted by: Human Resources Duration of Agreement: September 1, 2023 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: General Fund
HR-2324-018 San Joaquin County of Education. To provide annual Edjoin account service agreement renewal for 2023/2024. Submitted by: Human Resources Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$5,959.33 Funding source: General Fund
HR-2324-019 Arcina Risk Group, LLC. To provide assistance with locating missing historic insurance policies. Submitted by: Risk Management Duration of Agreement: July 1, 2023 - June 30, 2024	Contract amount: \$18,000.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2324-046 Masters Refreshment Services, LLC. To provide monthly bottled water service, water cooler rental, water cups, and delivery. Submitted by: Health Services Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-047 Ivan Capasso dba Italia Pasta e Pizza, LLC. To provide catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-048 Frederick Sevilla dba Califuze Catering. To provide catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-049 Solution Tree Inc. To provide professional development resources, and subscriptions to Global PD. Submitted by: Ramona JHS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-050 Pop N Flavors Stores Long Beach, LLC. To provide popcorn for fundraising. Submitted by: Cattle ES Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Various
MC-2324-051 Raise Craze, LLC. To provide fundraiser. Submitted by: Rhodes ES Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: None Funding source: None

MASTER CONTRACTS	FISCAL IMPACT
<p>MC-2324-052 Kenney Paul Hrabik, Allstar Events Inc. To provide event services for dances, homecoming, prom, rallies, and school events. Submitted by: Ayala HS Duration of Agreement: July 1, 2023 - June 30, 2026</p>	<p>Contract amount: Per Rate Sheet</p> <p>Funding source: ASB/USB/PEP/PFA/PTA/Boosters</p>

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<p>CIIS-2324-089 Paper Education Company, Inc. To provide tutoring to Title I Schools, grades 3-12. Submitted by: Access & Equity Duration of Agreement: August 1, 2023 - July 31, 2024 Original Board Approval: June 15, 2023</p>	<p>Contract amount: \$471,946.00</p> <p>Change contract amount from \$967,500.00 to \$471,946.00.</p> <p>Funding source: Title 1</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:kc



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

8/15/2023 15:13	Computer	Chromebook Device	3WL7X33	88881	No
8/15/2023 15:13	Computer	Chromebook Device	HH38M33	88862	No
8/15/2023 15:15	Computer	Chromebook Device	7RH5M33	88893	No
8/15/2023 15:15	Computer	Chromebook Device	BYKRW33	88886	No
8/15/2023 15:19	Computer	Chromebook Device	FDFS33	88879	No
8/15/2023 15:20	Computer	Chromebook Device	5J76M33	88910	No
8/15/2023 15:25	Computer	Chromebook Device	J0PSW33	88878	No
8/15/2023 15:26	Computer	Chromebook Device	479TW33	88968	No
8/15/2023 15:31	Computer	Chromebook Device	DMH9Q73		No
8/15/2023 15:33	Computer	Chromebook Device	D5WRW33	88967	No
8/15/2023 15:35	Computer	Chromebook Device	53G7M33	88889	No
8/15/2023 15:37	Computer	Chromebook Device	3VKRW33	88887	No
8/15/2023 15:38	Computer	Chromebook Device	40W7X33	88891	No
8/15/2023 15:39	Computer	Chromebook Device	J3LRW33	88861	No
8/15/2023 15:44	Computer	Chromebook Device	8FH5M33	88885	No
8/25/2023 15:06	Computer	Chromebook Device	7lv8qt2	82513	No
8/25/2023 15:07	Computer	Chromebook Device	PF2RJB2	108480	No
8/25/2023 15:08	Computer	Chromebook Device	PF2QF2SV	115425	No
8/25/2023 15:09	Computer	Chromebook Device	X7322045	79889	No
8/25/2023 15:12	Computer	Chromebook Device	GHX8Q73	90321	No
8/25/2023 15:13	Computer	Chromebook Device	1sf0qt2	82480	No
8/25/2023 15:14	Computer	Chromebook Device	p2080f7a	84896	No
8/25/2023 15:14	Computer	Chromebook Device	PF2RXSB6	108760	No
8/25/2023 15:15	Computer	Chromebook Device	6pf0qt2	82493	No
8/25/2023 15:15	Computer	Chromebook Device	PF2QG6QZ	115561	No
8/25/2023 15:16	Computer	Chromebook Device	PF2SG3PG	113722	No
8/25/2023 15:16	Computer	Chromebook Device	JNQJQ73	90558	No
8/25/2023 15:20	Computer	Chromebook Device	H3X5Q73	90641	No
8/25/2023 15:20	Computer	Chromebook Device	5YWNQ73	90644	No
8/25/2023 15:20	Computer	Chromebook Device	5YWNQ73	90644	No
8/25/2023 15:21	Computer	Chromebook Device	CWKOR73	90129	No
8/25/2023 15:21	Computer	Chromebook Device	52R8W33	88578	No
8/25/2023 15:22	Computer	Chromebook Device	HK26Q73	90625	No
8/25/2023 15:22	Computer	Chromebook Device	PF2RKPAP	109978	No
8/25/2023 15:23	Computer	Chromebook Device	p207zzds	69518	No
8/25/2023 15:23	Computer	Chromebook Device	PF2VPSDK	98225	No
8/25/2023 15:24	Computer	Chromebook Device	p20890wt	85209	No
8/25/2023 15:24	Computer	Chromebook Device	PF2R203P	97112	No
8/25/2023 15:24	Computer	Chromebook Device	p207zzsc		No
8/25/2023 15:25	Computer	Chromebook Device	p207zy5z	84516	No
8/25/2023 15:25	Computer	Chromebook Device	5tf0qt2	82280	No
8/25/2023 15:26	Computer	Chromebook Device	P201wwfy	60928	No
8/25/2023 15:27	Computer	Chromebook Device	27Q1R73	90345	No
8/25/2023 15:27	Computer	Chromebook Device	F7YBQ73	90016	No
8/25/2023 15:28	Computer	Chromebook Device	27Q1R73	90345	No
8/25/2023 15:28	Computer	Chromebook Device	PF2S362Y	111974	No
8/25/2023 15:29	Computer	Chromebook Device	PF2RH2ZS	111908	No
8/25/2023 15:30	Computer	Desktop Computer	5G6NB42	46094	No
8/25/2023 15:31	Computer	Chromebook Device	5BW9Q73	90281	No
8/25/2023 15:31	Computer	Chromebook Device	9GH9Q73	90009	No
8/25/2023 15:31	Computer	Chromebook Device	J1J9Q73	90598	No
8/25/2023 15:32	Computer	Chromebook Device	37R7Q73	90196	No
8/25/2023 15:32	Computer	Chromebook Device	F4FHQ73	90501	No
8/25/2023 15:32	Computer	Chromebook Device	J42BQ73	90642	No
8/25/2023 15:33	Computer	Chromebook Device	497JQ73	90513	No
8/25/2023 15:34	Computer	Chromebook Device	862BQ73	90648	No
8/25/2023 15:34	Computer	Chromebook Device	6117Q73	90217	No
8/25/2023 15:34	Computer	Desktop Computer	29KBQ73	90360	No
8/25/2023 15:34	Computer	Chromebook Device	7BC7Q73	90093	No
8/25/2023 15:35	Computer	Chromebook Device	28P9Q73	89961	No
8/25/2023 15:35	Computer	Chromebook Device	G93PQ73	90649	No
8/25/2023 15:35	Computer	Chromebook Device	D4PHQ73	90651	No
8/25/2023 15:35	Computer	Chromebook Device	J5R8Q73	90047	No



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

8/25/2023 15:36	Computer	Chromebook Device	9C36Q73	90646		No
8/25/2023 15:36	Computer	Chromebook Device	FKZPQ73	90414		No
8/25/2023 15:39	Computer	Chromebook Device	p206dre9	79102		No
8/25/2023 15:40	Computer	Chromebook Device	p206e1qw	79118		No
8/31/2023 14:30	Computer	Chromebook Device	67x8qt2	81993		No
8/31/2023 14:30	Computer	Chromebook Device	44w8qt2	81981		No
8/31/2023 14:33	Computer	Chromebook Device	HSV8QT2	81982		No
8/31/2023 14:33	Computer	Chromebook Device	93SG273	89740		No
8/31/2023 14:36	Computer	Chromebook Device	93SG273	89740		No
8/31/2023 14:37	Computer	Chromebook Device	28G8Z33	89927		No
8/31/2023 14:41	Computer	Chromebook Device	P201WWMY	63669		No
8/31/2023 16:49	Computer	Chromebook Device	p206drr5	78616		No
8/31/2023 17:42	Computer	Thinkpad	LR0ASH2X	60082		No
8/31/2023 17:43	Computer	Thinkpad	LR0ASHQT	60065		No
8/31/2023 17:44	Computer	Chromebook Device	bmhgtt2	74983		No
8/31/2023 17:46	Computer	Windows Device	j8kd0c2	54439		No
8/31/2023 17:48	Computer	Thinkpad	LR0ARX52	59875		No
8/31/2023 17:49	Computer	Thinkpad	LR0ASHQ0	60040		No
8/31/2023 17:51	Computer	Thinkpad	LR0ASHQ0	60040		No
8/31/2023 17:52	Computer	Thinkpad	LR0ASHR7	60083		No
8/31/2023 17:55	Computer	Thinkpad	LR0ASHPV	60068		No
8/31/2023 18:00	Computer	Chromebook Device	p206drr5	78616		No
8/31/2023 18:12	Computer	Chromebook Device	JZSBQ73	90744		No
8/31/2023 18:13	Computer	Chromebook Device	37T0733	83289		No
8/31/2023 18:14	Computer	Chromebook Device	3677Q73	90741		No
8/31/2023 18:15	Computer	Chromebook Device	JR16M33	68009		No
8/31/2023 18:16	Computer	Chromebook Device	JNWK2X2	83036		No
8/31/2023 18:17	Computer	Chromebook Device	6QX4Q73	90697		No



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.

Site Contact Person _____ Submitted Date: _____
 Phone _____ Board Approval _____

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (*)

Date	Description	Model	Service Tag/Serial Number	CVUSD Asset Number	Good Working Condition
8/7/2023 15:32	Computer	Chromebook Device	p2080cx7	85667	yes
8/7/2023 15:32	Computer	Chromebook Device	p206e1nmp2n0b980900e	72841	yes
8/7/2023 15:32	Computer	Chromebook Device	p207pkey	68693	yes
8/7/2023 15:33	Computer	Chromebook Device	p206drnhp2n0b980900e	79935	yes
8/7/2023 15:33	Computer	Chromebook Device	p207zygm	69703	yes
8/7/2023 15:34	Computer	Chromebook Device	p207zyhx	69190	yes
8/7/2023 15:34	Computer	Chromebook Device	p20800fc	70544	yes
8/7/2023 15:34	Computer	Chromebook Device	p2081ej3	85858	yes
8/7/2023 15:34	Computer	Chromebook Device	p2081eyj	85714	yes
8/7/2023 15:38	Computer	Chromebook Device	p207zjxn	70144	yes
8/7/2023 15:38	Computer	Chromebook Device	p2080fp5	69923	yes
8/7/2023 15:39	Computer	Chromebook Device	p207zy6e	69810	yes
8/7/2023 15:39	Computer	Chromebook Device	p207zzkg	69527	yes
8/7/2023 15:39	Computer	Chromebook Device	p207zy3r	69764	yes
8/7/2023 15:39	Computer	Chromebook Device	p207zzrv	70667	yes
8/7/2023 15:40	Computer	Chromebook Device	p207zyea	69863	yes
8/7/2023 15:40	Computer	Chromebook Device	p207y7q1	69450	yes
8/7/2023 15:40	Computer	Chromebook Device	p207pjxe	68664	yes
8/7/2023 15:40	Computer	Chromebook Device	p2080dbq	83916	yes
8/7/2023 15:41	Computer	Chromebook Device	p2080f2q	83831	yes
8/7/2023 15:41	Computer	Chromebook Device	p206dsa2p2n0b980900e	72864	yes
8/7/2023 15:43	Computer	Chromebook Device	p207zyjy	69526	yes
8/7/2023 15:43	Computer	Chromebook Device	p207pjrt	68679	yes
8/7/2023 15:43	Computer	Chromebook Device	P2080ezh	85723	yes
8/7/2023 15:44	Computer	Chromebook Device	p207zyb3	69735	yes
8/7/2023 15:44	Computer	Chromebook Device	PF2SEG7C	115941	yes
8/7/2023 15:44	Computer	Chromebook Device	p206edqvp2n0b980900e	79986	yes
8/7/2023 15:44	Computer	Chromebook Device	p2081ge2	85830	yes
8/7/2023 15:44	Computer	Chromebook Device	p206drqmp2n0b980900e	80885	yes
8/7/2023 15:45	Computer	Chromebook Device	p207yazg	69434	yes
8/7/2023 15:53	Computer	Chromebook Device	p206ds45p2n0b980900e	80962	yes
8/7/2023 15:53	Computer	Chromebook Device	p207zyav	69720	yes
8/7/2023 15:53	Computer	Chromebook Device	p207pjsf	68632	yes
8/7/2023 15:53	Computer	Chromebook Device	p206e1gbp2n0b980900e	72894	yes
8/7/2023 15:54	Computer	Chromebook Device	p207zye8	69736	No
8/7/2023 15:54	Computer	Chromebook Device	p206e137p2n0b980900e	79720	yes
8/7/2023 15:54	Computer	Chromebook Device	p207zjmk	70734	yes
8/7/2023 15:55	Computer	Chromebook Device	p206e2asp2n0b980900e	80923	yes
8/7/2023 15:56	Computer	Chromebook Device	p206e1ldp2n0b980900e	80699	yes
8/7/2023 15:56	Computer	Chromebook Device	p207ztkk	70767	yes
8/7/2023 15:57	Computer	Chromebook Device	p207pchf	68718	yes
8/7/2023 15:57	Computer	Chromebook Device	p206e1r0p2n0b980900e	72878	yes
8/7/2023 15:57	Computer	Chromebook Device	p206dragp2n0b980900e	80709	yes
8/7/2023 15:57	Computer	Chromebook Device	p2080fkk	69897	yes
8/7/2023 15:58	Computer	Chromebook Device	p206drrbp2n0b980900e	72899	yes
8/7/2023 15:58	Computer	Chromebook Device	p206eecyp2n0b980900e	72827	yes
8/7/2023 15:59	Computer	Chromebook Device	p207zyb4	69766	yes
8/7/2023 15:59	Computer	Chromebook Device	p207zygx	69717	yes



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

8/7/2023 15:59	Computer	Chromebook Device	p206ds56p2n0b980900e	80990	yes
8/7/2023 15:59	Computer	Chromebook Device	p2080dlj	84030	yes
8/7/2023 15:59	Computer	Chromebook Device	p207pjs2	68692	yes
8/7/2023 16:00	Computer	Chromebook Device	p206jdt9p2n0b980900e	77204	yes
8/7/2023 16:02	Computer	Chromebook Device	7DB7M33	88580	yes
8/7/2023 16:03	Computer	Chromebook Device	cyw8qt2	81603	yes
8/7/2023 16:03	Computer	Chromebook Device	d2x8qt2	81559	yes
8/7/2023 16:04	Computer	Chromebook Device	2ZQTW33	67994	yes
8/7/2023 16:04	Computer	Chromebook Device	866SW33	68438	yes
8/7/2023 16:04	Computer	Chromebook Device	CD87M33	89047	yes
8/7/2023 16:06	Computer	Chromebook Device	16x8qt2	81555	yes
8/7/2023 16:07	Computer	Chromebook Device	16x8qt2	81555	No
8/7/2023 16:07	Computer	Chromebook Device	GBG8X33	68391	yes
8/7/2023 16:08	Computer	Chromebook Device	542SW33	88501	yes
8/7/2023 16:08	Computer	Chromebook Device	BMWSW33	88536	yes
8/7/2023 16:08	Computer	Chromebook Device	7CQ6M33	67988	yes
8/7/2023 16:08	Computer	Chromebook Device	djx8qt2	81564	yes
8/7/2023 16:09	Computer	Chromebook Device		68252	yes
8/7/2023 16:09	Computer	Chromebook Device	2KL8X33	68435	yes
8/7/2023 16:09	Computer	Chromebook Device	h2x8qt2	81557	yes
8/7/2023 16:10	Computer	Chromebook Device	GPY6M33	68365	yes
8/7/2023 16:10	Computer	Chromebook Device	25NTW33	68298	yes
8/7/2023 16:10	Computer	Chromebook Device	2dx8qt2	81556	yes
8/7/2023 16:11	Computer	Chromebook Device	p203xshhp2n0b9110009	65896	yes
8/7/2023 16:11	Computer	Chromebook Device	3NWRW33	89104	yes
8/7/2023 16:12	Computer	Chromebook Device	7986M33	68050	yes
8/7/2023 16:12	Computer	Chromebook Device	9gx8qt2	81563	yes
8/7/2023 16:12	Computer	Chromebook Device	84F0N13	67901	yes
8/7/2023 16:13	Computer	Chromebook Device	gyw8qt2	81561	yes
8/7/2023 16:13	Computer	Chromebook Device	Pf06hu5c	95417	yes
8/7/2023 16:14	Computer	Chromebook Device	bbx8qt2	81560	yes
8/7/2023 16:14	Computer	Chromebook Device	6yw8qt2	81562	yes
8/7/2023 16:14	Computer	Chromebook Device	23x8qt2	81558	yes
8/7/2023 16:19	Computer	Chromebook Device	Pf2rhm8p	95320	yes
8/7/2023 16:20	Computer	Chromebook Device	Pf2rh9jy	95241	yes
8/7/2023 16:20	Computer	Chromebook Device	PF3DFGWN		yes
8/7/2023 16:21	Computer	Chromebook Device	PF2QFPM	95640	yes
8/7/2023 16:21	Computer	Chromebook Device	PF2QGJ9R	95528	yes
8/7/2023 16:21	Computer	Chromebook Device	PF2QDZAZ	95531	yes
8/7/2023 16:21	Computer	Chromebook Device	PF2QGIJAV	95529	yes
8/7/2023 16:21	Computer	Chromebook Device	6hx8qt2	81597	yes
8/7/2023 16:21	Computer	Chromebook Device	PF2QEKG	95653	yes
8/7/2023 16:22	Computer	Chromebook Device	PF2QFVKQ	95649	yes
8/7/2023 16:23	Computer	Chromebook Device	7wv8qt2	81536	yes
8/7/2023 16:23	Computer	Chromebook Device	p207y9q5	69671	yes
8/15/2023 14:58	Computer	Chromebook Device	5ZV5M33	88894	No
8/15/2023 14:59	Computer	Chromebook Device	8NQRW33	88892	No
8/15/2023 15:00	Computer	Chromebook Device	3WKRW33	88914	No
8/15/2023 15:00	Computer	Chromebook Device	3WKRW33	88914	No
8/15/2023 15:01	Computer	Chromebook Device	D5VSW33	88884	No
8/15/2023 15:01	Computer	Chromebook Device	2G87M33	88877	No
8/15/2023 15:02	Computer	Chromebook Device	B2N7M33	88966	No
8/15/2023 15:03	Computer	Chromebook Device	5D38M33	88915	No
8/15/2023 15:04	Computer	Chromebook Device	7KQTW33	88951	No
8/15/2023 15:04	Computer	Chromebook Device	7CG7M33	88908	No
8/15/2023 15:05	Computer	Chromebook Device	6L87M33	88912	No
8/15/2023 15:06	Computer	Chromebook Device	93W5M33	88909	No
8/15/2023 15:07	Computer	Chromebook Device	D2BSW33	88883	No
8/15/2023 15:08	Computer	Chromebook Device	5SM7M33	88972	No
8/15/2023 15:08	Computer	Chromebook Device	8ZZSW33	88880	No
8/15/2023 15:09	Computer	Chromebook Device	F6MTW33	88911	No
8/15/2023 15:11	Computer	Chromebook Device	BHK6M33	88903	No
8/15/2023 15:12	Computer	Chromebook Device	HH76M33	88913	No

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

SUBJECT: NOTICES OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source	Completion Date
CC2024-01	Ayala HS And Don Lugo HS Gym Floor Refinishing	Coastal Sports Flooring	\$23,850.00	N/A	\$23,850.00	01	August 18, 2023
CC2024-27	Chino Hills HS Low Voltage Pathway	Jolt Electric, Inc.	\$17,495.00	N/A	\$17,495.00	01	August 28, 2023

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Notices of Completion for these projects.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$41,345.00 to General Fund 01.

NE:GJS:ms

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: CHANGE ORDER FOR BID NO. 22-23-08F, PRESERVE II SCHOOL – NEW CONSTRUCTION (BP 26-01)

=====

BACKGROUND

On October 20, 2022, the Board of Education awarded Bid No. 22-23-08F, Preserve II School – New Construction (BP 26-01) to Rancho Pacific Electric Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Rancho Pacific Electric Construction, Inc.	\$60,147.00
	Previously Approved Change Orders:	\$61,576.00
	Bid Amount:	\$6,558,400.00
	Revised Total Project Amount:	\$6,680,123.00

The change order results in a net increase of \$60,147.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid No. 22-23-08F, Preserve II School – New Construction (BP 26-01).

FISCAL IMPACT

\$60,147.00 to Building Fund 21.

NE:GJS

9/21 ✓



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 08/02/2023 BID/ CUPCAA #: 22-23-08F ✓ Change Order #: 002 ✓

Project Title: Preserve II School – New Construction

Owner: Chino Valley Unified School District DSA Application #: 04-120512 DSA File #: 36-11

Architect: PBK Contractor: ✓ Rancho Pacific Electric Construction Inc. (BP 26-01) ✓
P.O. 241355

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	ASI#011/CCD#011 Added Exterior Receptacles
	Reason:	Provide additional exterior receptacles pursuant to Architectural Supplemental Instruction ASI#011/CCD#011 and Request for Information #132, 185, 185.1, 185.2 responses. The contract drawings did not show exterior receptacles on the exterior of the building. ASI#011/CCD#011 provided locations where exterior receptacles are to be added and District elected the use of the proposed Bell weatherproof boxes and covers.
	Document Ref:	Change Order Request P-006 (PCO #P-038)
	Requested by:	District
	Change in Contract Sum:	\$60,147.00 / ADD
	Time Extension:	0

CONTRACT SUMMARY

The original contract amount was:	<u>\$6,558,400.00 ✓</u>
Previously approved change order amount(s):	<u>\$61,576.00 ✓</u>
The contract amount will be increased by this Change Order:	<u>\$60,147.00 ✓</u>
The new contract amount including this change order will be:	<u>\$6,680,123.00 ✓</u>
The original contract completion date:	<u>05/30/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>05/30/2024</u>

APPROVED BY:

Stephen Robinson

DocuSigned by:
Stephen Robinson
2448FDE4D580420

08/07/2023 | 09:14 PDT

Contractor – Rancho Pacific Electric Construction Inc..

Signature

Date

Kamal Israil
TYR Inc.

DSA Inspector of Record (if applicable)

DocuSigned by:
KAMAL ISRAIL
A85D347C199E461

Signature

08/07/2023 | 12:53 PDT

Date

Bob Lavey
PBK

Architect / Engineer (if applicable)

DocuSigned by:
Bob Lavey
8953B2CA4BF6419...

Signature

08/09/2023 | 16:13 PDT

Date

Hung Truong
CW Driver

Construction/Project Manager

DocuSigned by:
Hung Truong
DB919CAC3A0446B...

Signature

08/08/2023 | 09:20 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Cesar Portugal
CVUSD Project Manager

Signature

Cesar Portugal

Signature

8/22/23

Date

Beverly Beemer
Director, Planning (if applicable)

Signature

BB

Signature

8/23/2023

Date

Greg Stachura
Owner (Authorized Agent)

Signature

GS

Signature

8/25/23

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-19F AYALA HS, CHINO HILLS HS, AND DON LUGO
HS BASEBALL SCOREBOARD REPLACEMENT PROJECT**

=====

BACKGROUND

On December 15, 2022, the Board of Education awarded Bid No. 22-23-19F, Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project to Tricore Enterprises, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Tricore Enterprises, Inc.	(\$20,464.00)
	Bid Amount:	\$396,000.00
	Revised Total Project Amount:	\$375,536.00
	Retention Amount:	\$18,776.80

The change order results in a net decrease of \$20,464.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on July 7, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: John Buck, DSA Inspector of Record; Brandon Wu, PBK Architects; Carlos Camarena, Supervisor, Maintenance and Operations, and Martin Silveira, Director, Maintenance and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-19F, Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project.

FISCAL IMPACT

\$20,464.00 Capital Facilities Fund 25.

NE:GJS:ms



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: August 23, 2023 BID/ CUPCAA #: 22-23-19F Change Order #: 01
Project Title: Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project
Owner: Chino Valley Unified School District DSA Application #: 04-121429 (Ayala HS),
04-121430 (Chino Hills HS),
04-121431 (Don Lugo HS) DSA File #: 36-H3
Architect: PBK Architects Contractor: Tricore Enterprise Inc

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Ayala HS: Removal of allowance balance
Reason: Project did not require the use of the entire allowance
Document Ref: NA
Requested by: Chino Valley USD
Change in Contract Sum: (\$3,797.34)
Time Extension: 0 days

ITEM NO. 2: Description: Chino Hills HS: Removal of allowance balance
Reason: Project did not require the use of the entire allowance
Document Ref: NA
Requested by: Chino Valley USD
Change in Contract Sum: (\$8,333.33)
Time Extension: 0 days

ITEM NO. 3: Description: Don Lugo HS: Removal of allowance balance
Reason: Project did not require the use of the entire allowance
Document Ref: NA
Requested by: Chino Valley USD
Change in Contract Sum: (\$8,333.33)
Time Extension: 0 days

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Ayala HS	\$132,000.00	\$0.00	(\$3,797.34)	\$128,202.66
Chino Hills HS	\$132,000.00	\$0.00	(\$8,333.33)	\$123,666.67
Don Lugo HS	\$132,000.00	\$0.00	(\$8,333.33)	\$123,666.67
Totals:	\$396,000.00	\$0.00	(\$20,464.00)	\$375,536.00

CONTRACT SUMMARY

The original contract amount was: _____ \$396,000.00

Previously approved change order amount(s): _____ \$0.00

The contract amount will be **decreased** by this Change Order: _____ (\$20,464.00)

The new contract amount including this change order will be: _____ \$375,536.00

The original contract completion date was: _____ XX/XX/XXXX

Previously approved Change Order for contract time: _____ XX days

The contract time will be increased by this Change Order: _____ XX days

The date of completion as a result of this Change Order is: _____ XX/XX/XXXX

APPROVED BY:

<u>David Coronado, SVP</u>		<u>08/23/2023</u>
Contractor – Tricore Enterprise	Signature	Date
<u>John Buck, IOR</u>		<u>08/24/2023</u>
DSA Inspector of Record (if applicable) – TYR IOR	Signature	Date
<u>Brandon Wu, PBK</u>		<u>08/25/2023</u>
Architect / Engineer (if applicable) – PBK Architects	Signature	Date
<u>NA</u>		
Construction / Project Manager	Signature	Date
<u>NA</u>		
Authorized Department Head (if applicable)	Signature	Date
<u>NA</u>		
Director, Technology (if applicable)	Signature	Date
<u>Carlos Camarena</u>		<u>8/25/2023</u>
CVUSD Project Manager	Signature	Date
<u>Martin Silveira</u>	Not available to sign	
Director, Maintenance & Operations (if applicable)	Signature	Date
<u>NA</u>		
Director, Planning (if applicable)	Signature	Date
<u>Greg Stachura</u>		<u>8/28/23</u>
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 19-20-24F, CHINO HS RECONSTRUCTION PHASE 1 (BP 20)

=====

BACKGROUND

On February 20, 2020, the Board of Education awarded Bid No. 19-20-24F, Chino HS Reconstruction Phase 1 (BP 20) to West-Tech Mechanical, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
3	West-Tech Mechanical, Inc.	\$130,265.00
	Previously Approved Change Orders	\$318,285.00
	Bid Amount:	\$4,495,500.00
	Revised Total Project Amount:	\$4,944,050.00
	Retention Amount:	\$247,202.50

The change order resulted in a net increase of \$130,265.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 5, 2022.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-24F, Chino HS Reconstruction Phase 1 (BP 20).

FISCAL IMPACT

\$130,265.00 to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 08/29/2023 BID/ CUPCCAA #: 19-20-24F Change Order #: 003
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Architects Contractor: West-Tech Mechanical (BP#20)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

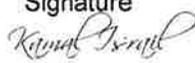
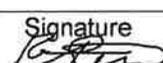
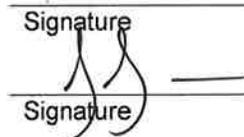
- ITEM NO. 1: Description: Revised roof-mounted HVAC duct steel supports
Reason: Design Change
Document Ref: CCD 084 / RFI 551
Requested by: Structural Engineer
Change in Contract Sum: \$ 105,492.37
Time Extension: None
- ITEM NO. 2: Description: Revised HVAC ductwork in Bldg. D mechanical well
Reason: Design Change
Document Ref: ASI 21
Requested by: Architect / Mechanical Engineer
Change in Contract Sum: \$ 24,772.63
Time Extension: None
- ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:
- ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$4,495,500.00
 Previously approved change order amount(s): \$318,285.00
 The contract amount will be **increased** by this Change Order: \$130,265.00
 The new contract amount including this change order will be: \$4,944,050.00

The original contract completion date: 08/05/2022
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/05/2022

APPROVED BY:

<u>AJ Ahmad</u> Contractor – West-Tech Mechanical	 Signature	<u>08/30/2023</u> Date
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)	 Signature	<u>08/31/2023</u> Date
<u>Robert Lavey</u> Architect / Engineer (if applicable)	 Signature	<u>08/31/2023</u> Date
<u>Robert Stewart</u> Construction / Project Manager	 Signature	<u>08/30/2023</u> Date
<u>Authorized Department Head (if applicable)</u>	Signature	Date
<u>Director, Technology (if applicable)</u>	Signature	Date
<u>Samuel Sousa</u> CVUSD Project Manager	 Signature	<u>8/31/23</u> Date
<u>Director, Maintenance & Operations (if applicable)</u>	Signature	Date
<u>Beverly Beemer</u> Director, Planning (if applicable)	 Signature	<u>8/31/2023</u> Date
<u>Greg Stachura</u> Owner (Authorized Agent)	 Signature	<u>8/31/23</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 3)

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 3) to Bogh Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Construction, Inc.	(\$9,537.36)
	Bid Amount:	\$3,274,490.00
	Revised Total Project Amount:	\$3,264,952.64
	Retention Amount:	\$163,247.63

The change order resulted in a net decrease of \$9,537.36 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 21, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 3).

FISCAL IMPACT

(\$9,537.36) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 08/24/2023 BID/ CUPCAA #: 19-20-32F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Bogh Engineering, Inc. (BP#3)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order For Unused Contract Allowance
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-9,537.36
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

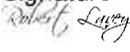
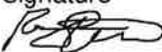
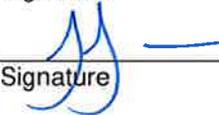
ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$3,274,490.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-9,537.36
The new contract amount including this change order will be:	\$3,264,952.64
The original contract completion date was:	08/21/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/21/2023

APPROVED BY:

<u>Lisa Venable</u> Contractor		08/30/2023
	Signature	Date
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)		08/30/2023
	Signature	Date
<u>Robert Lavey</u> Architect / Engineer (if applicable)		08/30/2023
	Signature	Date
<u>Robert Stewart</u> Construction / Project Manager		08/30/2023
	Signature	Date
<u>Authorized Department Head (if applicable)</u>		
	Signature	Date
<u>Director, Technology (if applicable)</u>		
	Signature	Date
<u>Samuel Sousa</u> CVUSD Project Manager		8/30/23
	Signature	Date
<u>Director, Maintenance & Operations (if applicable)</u>		
	Signature	Date
<u>Beverly Beemer</u> Director, Planning (if applicable)		8/30/2023
	Signature	Date
<u>Greg Stachura</u> Owner (Authorized Agent)		8/31/23
	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 15)

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 15) to Bogh Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Construction, Inc.	(\$78,910.77)
	Bid Amount:	\$4,122,000.00
	Revised Total Project Amount:	\$4,043,089.23
	Retention Amount:	\$202,154.46

The change order resulted in a net decrease of \$78,910.77 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 15, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 15).

FISCAL IMPACT

(\$78,910.77) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 08/29/2023 BID/ CUPCAA #: 19-20-32F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: WLC Contractor: Bogh Engineering, Inc. (BP#15)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order For Unused Contract Allowance
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-78,910.77
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

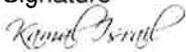
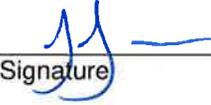
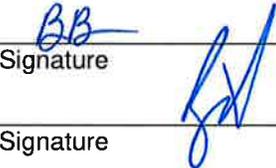
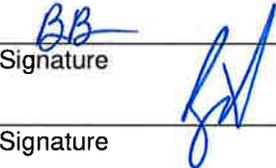
ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$4,122,000.00
Previously approved change order amount(s): \$0.00
The contract amount will be increased/decreased by this Change Order: -\$78,910.77
The new contract amount including this change order will be: \$4,043,089.23

The original contract completion date was: 08/15/2023
Previously approved Change Order for contract time: 0 days
The contract time will be increased by this Change Order: 0 days
The date of completion as a result of this Change Order is: 08/15/2023

APPROVED BY:

<u>Lisa Venable</u> Contractor	<u></u>	<u>08/29/2023</u>
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)	<u></u>	<u>08/30/2023</u>
<u>Robert Lavey</u> Architect / Engineer (if applicable)	<u></u>	<u>08/30/2023</u>
<u>Robert Stewart</u> Construction / Project Manager	<u></u>	<u>08/29/2023</u>
<u>Authorized Department Head (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Director, Technology (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Samuel Sousa</u> CVUSD Project Manager	<u></u>	<u>8/30/23</u>
<u>Director, Maintenance & Operations (if applicable)</u>	<u>Signature</u>	<u>Date</u>
<u>Beverly Beemer</u> Director, Planning (if applicable)	<u></u>	<u>8/30/2023</u>
<u>Greg Stachura</u> Owner (Authorized Agent)	<u></u>	<u>8/31/23</u>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID NO. 19-20-32F, CHINO HS RECONSTRUCTION PHASE 2 (BP 24)

=====

BACKGROUND

On June 18, 2020, the Board of Education awarded Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 24) to Econo Fence, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Econo Fence, Inc.	(\$136,063.64)
	Previously Approved Change Orders:	\$60,570.00
	Bid Amount:	\$1,964,280.00
	Revised Total Project Amount:	\$1,888,786.36
	Retention Amount:	\$95,756.82

The change order resulted in a net decrease of \$136,063.64 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on August 31, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Robert Lavey, PBK Architects; Robert Stewart, Balfour Beatty Construction Management; Samuel Sousa, CVUSD Construction Coordinator; and Beverly Beemer, CVUSD Director of Planning.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP 24).

FISCAL IMPACT

(\$136,063.64) to Measure G Fund 21.

NE:GJS



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 09/05/2023 BID/ CUPCAA #: 19-20-32F Change Order #: 002
Project Title: Chino High School Reconstruction Phase 2
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: 36-H3
Architect: PBK Contractor: Econo Fence Inc. (BP#24)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Deductive Change Order For Unused Contract Allowance
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-136,063.64
Time Extension: None

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$1,964,280.00
Previously approved change order amount(s):	\$60,570.00
The contract amount will be decreased by this Change Order:	\$-136,063.64
The new contract amount including this change order will be:	\$1,888,786.36

The original contract completion date was:	08/31/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/31/2023

APPROVED BY:

<u>Amanda Johnson</u> Contractor	<i>Amanda Johnson - President</i> Signature	09/05/2023 Date
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)	<i>[Signature]</i> Signature	09/05/2023 Date
<u>Robert Lavey</u> Architect / Engineer (if applicable)	<i>[Signature]</i> Signature	09/05/2023 Date
<u>Robert Stewart</u> Construction / Project Manager	<i>[Signature]</i> Signature	Date
<u>Authorized Department Head (if applicable)</u>	Signature	Date
<u>Director, Technology (if applicable)</u>	Signature	Date
<u>Samuel Sousa</u> CVUSD Project Manager	Signature	Date
<u>Director, Maintenance & Operations (if applicable)</u>	Signature	Date
<u>Beverly Beemer</u> Director, Planning (if applicable)	<i>BB</i> Signature	9/6/2023 Date
<u>Greg Stachura</u> Owner (Authorized Agent)	<i>[Signature]</i> Signature	9/6/23 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AWARD OF BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM, AND LOCKER MODERNIZATION, BID PACKAGES 2 THROUGH 7, AND 9 THROUGH 15

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BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Room Modernization, was published in the Inland Valley Daily Bulletin on June 29, 2023, and July 6, 2023. Bids were submitted at 1:00 p.m. on August 31, 2023. The results are as follows:

Bid Package	# of Bids Received	Low Bidder	Bid Amount
#2 Survey, Earthwork, Grading & Asphalt	4	Bogh Engineering, Inc.	\$1,011,000.00
#3 Structural & Site Concrete	3	Spec Construction Co., Inc.	\$1,236,000.00
#4 Structural Steel, Misc. Metals & Metal Decking	4	CABD Construction, Inc.	\$830,000.00
#5 Doors, Frames & Hardware	2	Star Hardware, Inc.	\$439,000.00
#6 Ceramic Tile	3	Floored Tile & Stone	\$259,500.00
#7 Painting	5	AJ Fistes Company	\$309,147.00
#9 Plumbing	4	JPI Development Group, Inc.	\$753,000.00
#10 Swimming Pools & Equipment	2	Condor, Inc.	\$3,098,000.00
#11 Site Utilities	4	JPI Development Group, Inc.	\$542,000.00
#12 HVAC	8	ACH Mechanical Contractors, Inc.	\$1,086,000.00
#13 Electrical, Fire Alarm & Low Voltage	2	Southern California West Coast Electric, Inc.	\$1,619,615.00
#14 Landscaping & Irrigation	2	Southern California Landscape, Inc.	\$716,000.00
#15 Fences & Gates	1	Econo Fence, Inc.	\$474,315

The basic scope of work for this project is the renovation of the original gymnasium, boys shower and locker room, swimming pool facilities, and associated pool systems/equipment.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, Bid Packages 2 through 7, and 9 through 15 to Bogh Engineering, Inc.; Spec Construction Co. Inc.; CABD Construction Inc.; Star Hardware, Inc.; Floored Tile and Stone; AJ Fistes Corporation; JPI Development Group, Inc.; Condor, Inc.; JPI Development Group, Inc.; ACH Mechanical Contractors, Inc.; Southern California West Coast Electric, Inc.; Southern California Landscape, Inc.; and Econo Fence, Inc.

FISCAL IMPACT

\$12,373,577.00 to Measure G Building Fund 21.

NE:GJS:kc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources
Joseph Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources
SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:LF:JD:JO:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2023/2024 SCHOOL YEAR

APPOINTMENT

RE, Raquel	Special Education Teacher	Chaparral ES	09/07/2023
GUERRA LUNA, Raquel	Special Education Teacher	Dickey ES	08/31/2023
GUY, Hilary	Special Education Teacher	Oak Ridge ES	08/31/2023
JONES, Markus	Special Education Teacher	Wickman ES	08/21/2023
ANSARI, Fauzia	Intervention Teacher 57%	Briggs K-8	08/28/2023
WALLS, Angel	Special Education Teacher	Ramona JHS	08/30/2023
DINH, Steven	English Teacher	Ayala HS	09/14/2023
GORDON, Carol	Special Education Teacher	Ayala HS	08/28/2023
ROBLES, Raul	Special Education Teacher	Chino HS	08/31/2023
RACHAL, Tracy	ESL Teacher	Adult School	09/25/2023

TEACHING OUT OF CREDENTIAL AREA PER EDUCATION CODE §44258.7(b) EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024

ALLEN, Jeffrey	Athletic PE	Ayala HS	2023/2024
ALLEN, Stephanie	Athletic PE	Ayala HS	2023/2024
BHATT, Sameer	Athletic PE	Ayala HS	2023/2024
CAMPBELL, Amy	Athletic PE	Ayala HS	2023/2024
GRACIA III, Arthur	Athletic PE	Ayala HS	2023/2024
MARCEAU, Paul	Athletic PE	Ayala HS	2023/2024
REAMS, Randall	Athletic PE	Ayala HS	2023/2024
REED, Warren	Athletic PE	Ayala HS	2023/2024
ANGULO, Alex	Athletic PE	Chino HS	2023/2024
BOWDEN, Douglas	PE Band	Chino HS	2023/2024
HINKLE, Michael	Athletic PE	Chino HS	2023/2024
PARRELL, Jessica	Athletic PE	Chino HS	2023/2024
VAN EMBRICQS, Alexandra	Athletic PE	Chino HS	2023/2024
CALLES, Scott	Athletic PE	Chino Hills HS	2023/2024
LATIMORE, Dennis	Athletic PE	Chino Hills HS	2023/2024
TRAN, Cesar	Athletic PE	Chino Hills HS	2023/2024
BUCKLEY, Camille	Athletic PE	Don Lugo HS	2023/2024
KNIGHT, Joshua	Athletic PE	Don Lugo HS	2023/2024
MACHUCA, Fabian	Athletic PE	Don Lugo HS	2023/2024
POLITE, Coby	Athletic PE	Don Lugo HS	2023/2024
REYES, Michael	Athletic PE	Don Lugo HS	2023/2024

TEACHING OUT OF CREDENTIAL AREA PURSUANT TO T5 §80020.4 (a) & (b) EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024

BAKER, Andrea	Instructional Coach	Elementary Curriculum	2023/2024
GROSS, Heidi	Instructional Coach	Elementary Curriculum	2023/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>TEACHING OUT OF CREDENTIAL AREA PURSUANT TO T5 §80020.4 (a) & (b)</u>			
<u>EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024</u> (cont.)			
IVES, Kristine	Instructional Coach	Elementary Curriculum	2023/2024
LONG, Amanda	Instructional Coach	Elementary Curriculum	2023/2024
MADKIN, Kitt	Instructional Coach	Elementary Curriculum	2023/2024
MILVERSTED, Angela	Instructional Coach	Elementary Curriculum	2023/2024
MORALES, Elizabeth	Instructional Coach	Elementary Curriculum	2023/2024
MOUNCE, Erin	Instructional Coach	Elementary Curriculum	2023/2024
ROBLES, Erica	Instructional Coach	Elementary Curriculum	2023/2024
SCOTT, Caroline	Instructional Coach	Elementary Curriculum	2023/2024
SMITH, Nadine	Instructional Coach	Elementary Curriculum	2023/2024
STRADLING, Sandra	Instructional Coach	Elementary Curriculum	2023/2024
ANKELE, Allyson	Instructional Coach	Secondary Curriculum	2023/2024
BARTOLO GARCIA, Monica	Instructional Coach	Secondary Curriculum	2023/2024
CUADRA, Serena	Instructional Coach	Secondary Curriculum	2023/2024
GARCIA, Heather	Instructional Coach	Secondary Curriculum	2023/2024
NORMAN, Kimberly	Instructional Coach	Secondary Curriculum	2023/2024
DELORIA, Denise	Instructional Coach	Special Education	2023/2024
SCHAUER, Tina	Instructional Coach	Special Education	2023/2024

RESIGNATIONS

CEDERGREN, Andrew	English Teacher	Ayala HS	08/31/2023
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APPOINTMENT - EXTRA DUTY

WAINWRIGHT, Jordan (NBM)	Band (B)	Townsend JHS	08/31/2023
AGUIRRE, Rochelle (NBM)	Basketball (B)	Ayala HS	09/12/2023
CASAS, Yexalen (NBM)	Cross Country (B)	Ayala HS	08/30/2023
DANTZLER, Dwight (NBM)	Football (B)	Ayala HS	08/29/2023
GAYTON, Charles (NBM)	Football (B)	Ayala HS	08/30/2023
MILANO, Mia (NBM)	Cheer (B)	Ayala HS	09/06/2023
MINEER, Max (NBM)	Band (B)	Ayala HS	09/08/2023
RIVERA, Heavyn (NBM)	Band (B)	Ayala HS	09/07/2023
WANG, Peter (NBM)	Basketball (B)	Ayala HS	09/06/2023
MONTES-TORRES, Ramon (NBM)	Football (B)	Chino HS	08/31/2023
ARAUJO-FELIX, Jorge (NBM)	Band (B)	Chino Hills HS	09/06/2023
REAMS, Robert (NBM)	Football (B)	Chino Hills HS	08/31/2023
ANDERSON, Marisa (NBM)	Volleyball (B)	Don Lugo HS	09/07/2023

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024

MALEY, Michael
 PHELAN, Brian

MCKELLIP, Samuel

MORGAN, Janet

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

MORRIS, Richard	Paraprofessional II (SELPA/GF)	Butterfield Ranch ES	09/11/2023
BROWN, Carlie	Paraprofessional II (SELPA/GF)	Woodcrest JHS	09/11/2023
REM, Savliying	Personnel Clerk III (GF)	Human Resources	09/11/2023
HERRERA, Valerie	Administrative Secretary I (GF)	Nutrition Services	09/11/2023

PROMOTION

SEIFERT, Danielle	FROM: Nutrition Services Professional (NS) 6.5 hrs./181 work days TO: Nutrition Services Roving Manager/ Caterer/Central Kitchen Assistant (NS) 8 hrs./184 work days	Ramona JHS Nutrition Services	09/11/2023
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ASSIGNMENT CHANGE

BROWN, Kimberly	FROM: Custodian I (GF) 8 hrs./261 contract days TO: Nutrition Services Professional/Rover (NS) 3 hrs./181 work days	Butterfield Ranch ES Nutrition Services	09/22/2023
DAVIS, Shari	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days and Playground Supervisor (GF) .75 hrs./180 work days TO: Paraprofessional II (SELPA/GF) 6 hrs./181 work days	Glenmeade ES Glenmeade ES Glenmeade ES	09/12/2023
GUTIERREZ, Deborah	FROM: Assistive Technology Assistant (SELPA/GF) 6 hrs./183 work days TO: Typist Clerk II (GF) 8 hrs./201 work days	Special Education Newman ES	09/11/2023

ADDITIONAL ASSIGNMENT

OCHOA, Justine	Playground Supervisor (GF)	Country Springs ES	09/11/2023
BANUELOS, Doreen	Bilingual Typist Clerk I (C)	Dickey ES	09/14/2023

CLASSIFIED PERSONNEL (cont.)

LEAVE OF ABSENCE

ROMERO, Rafaela	Paraprofessional II (SELPA/GF)	Walnut ES	09/25/2023 through 09/29/2023
MADRID, Joanne	Paraprofessional I (SELPA/GF)	Chino Hills HS	09/04/2023 through 10/09/2023

RESIGNATION

MCMILLEN, Linda	Attendance Clerk (GF)	Canyon Hills JHS	09/10/2023
DUGGIE, Kayla	Paraprofessional I (SELPA/GF)	Don Lugo HS	09/26/2023

RETIREMENT

WOLFE, Patricia	Administrative Secretary II (GF)	Facilities & Planning	10/21/2023
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(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Lea Fellows, Associate Superintendent, Human Resources
Whitney Fields, Director, Risk Management and Human Resources
SUBJECT: REJECTION OF CLAIMS

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BACKGROUND

Claim 23-09-15 was submitted on September 6, 2023, from Jimmy Lima, a certificated employee at Don Lugo HS. The claimant alleges damages due to cyber fraud. Claimant seeks reimbursement for financial damages in the amount of \$400.00.

Claim 23-09-16 was submitted on September 6, 2023, from Laura Valdivieso, on behalf of her son, a student at Chino Hills HS. The claimant alleges injury after being hit by another student while playing football during PE on the football field. Claimant seeks a settlement demand for an unspecified amount.

Claim 23-09-17 was submitted on September 7, 2023, from Alexy Escobedo, on behalf of her son, a student at Butterfield Ranch Fun Club. The claimant alleges injury after climbing and falling off the playground apparatus; the claimant is claiming lack of supervision from the attendants working at the after-school program. Claimant seeks a settlement demand for an unspecified amount.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

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DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: NEW ADMINISTRATIVE REGULATION 5020.1—PARENTAL NOTIFICATION

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BACKGROUND

Administrative regulations are routinely developed or revised to provide specific procedural steps for the operation of the District. New Administrative Regulation 5020.1—Parental Notification was developed to directly support Board Policy 5020.1. Administrative Regulation 5020.1—Parental Notification was developed pursuant to Board Bylaw 9310—Board Policies.

New language is provided in UPPER CASE.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information new Administrative Regulation 5020.1—Parental Notification.

FISCAL IMPACT

None.

NE:pk

PARENTAL NOTIFICATION

THE BOARD RECOGNIZES THAT PARENTS/GUARDIANS ARE THEIR CHILDREN'S FIRST AND MOST INFLUENTIAL TEACHERS AND THAT SUSTAINED PARENT INVOLVEMENT IN THE EDUCATION OF THEIR CHILDREN CONTRIBUTES GREATLY TO STUDENT ACHIEVEMENT AND A POSITIVE SCHOOL ENVIRONMENT.

THE BOARD BELIEVES THAT THE EDUCATION OF THE DISTRICT'S STUDENTS IS A SHARED RESPONSIBILITY. THE SCHOOL'S PRIMARY RESPONSIBILITY SHALL BE TO PROVIDE A HIGH-QUALITY CURRICULUM AND INSTRUCTIONAL PROGRAM IN A SUPPORTIVE AND EFFECTIVE LEARNING ENVIRONMENT THAT ENABLES ALL STUDENTS TO MEET THE ACADEMIC EXPECTATIONS OF THE SCHOOL. PARENTS/GUARDIANS SHALL HAVE THE OPPORTUNITY TO WORK WITH SCHOOLS IN A MUTUALLY SUPPORTIVE AND RESPECTFUL PARTNERSHIP AND TO HELP THEIR CHILDREN SUCCEED IN SCHOOL. (Education Code 51110)

THE RIGHTS OF PARENTS/GUARDIANS OF DISTRICT STUDENTS INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

1. OBSERVE INSTRUCTIONAL AND OTHER SCHOOL ACTIVITIES THAT INVOLVE THEIR CHILD IN ACCORDANCE WITH BOARD POLICY AND ADMINISTRATIVE REGULATIONS

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

(cf. 6116 - Classroom Interruptions)

2. TO MEET, WITHIN A REASONABLE TIME OF THEIR REQUEST, WITH THEIR CHILD'S TEACHER(S) AND THE PRINCIPAL (Education Code 51101)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6020 - Parent Involvement)

3. UNDER THE SUPERVISION OF DISTRICT EMPLOYEES, TO VOLUNTEER THEIR TIME AND RESOURCES FOR THE IMPROVEMENT OF SCHOOL FACILITIES AND SCHOOL PROGRAMS, INCLUDING, BUT NOT LIMITED TO, PROVIDING ASSISTANCE IN THE CLASSROOM WITH THE APPROVAL, AND UNDER THE DIRECT SUPERVISION, OF THE TEACHER. (Education Code 51101)

PARENTAL NOTIFICATION

- (cf. 1240 - Volunteer Assistance)
- (cf. 1250 - Visitors/Outsiders)
- (cf. 5020 - Parent Rights and Responsibilities)
- (cf. 6020 - Parent Involvement)
- (cf. 6116 - Classroom Interruptions)

4. TO BE NOTIFIED ON A TIMELY BASIS IF THEIR CHILD IS ABSENT FROM SCHOOL WITHOUT PERMISSION (Education Code 51101)

- (cf. 5113 - Absences and Excuses)
- (cf. 5113.1 - Chronic Absence and Truancy)

5. TO BE INFORMED OF THEIR CHILD'S PROGRESS IN SCHOOL AND OF THE APPROPRIATE SCHOOL PERSONNEL WHOM THEY SHOULD CONTACT IF PROBLEMS ARISE WITH THEIR CHILD (Education Code 51101)

- (cf. 5123 - Promotion/Acceleration/Retention)
- (cf. 5145.6 - Parental Notifications)

6. TO HAVE ACCESS TO THE SCHOOL RECORDS OF THEIR CHILD (Education Code 51101)

- (cf. 5125 - Student Records)
- (cf. 5125.3 - Challenging Student Records)
- (cf. 5020 - Parent Rights and Responsibilities)
- (cf. 6159 - Individualized Education Program)

7. TO RECEIVE INFORMATION CONCERNING THE ACADEMIC PERFORMANCE STANDARDS, PROFICIENCIES, OR SKILLS THEIR CHILD IS EXPECTED TO ACCOMPLISH (Education Code 51101)

- (cf. 6020 - Parent Involvement)
- (cf. 5121 - Grades/Evaluation of Student Achievement)
- (cf. 5123 - Promotion/Acceleration/Retention)

8. TO QUESTION ANYTHING IN THEIR CHILD'S RECORD THAT THE PARENT/GUARDIAN FEELS IS INACCURATE OR MISLEADING OR IS AN INVASION OF PRIVACY AND TO RECEIVE A RESPONSE FROM THE SCHOOL (Education Code 51101)

- (cf. 5121 - Grades/Evaluation of Student Achievement)
- (cf. 5125 - Student Records)
- (cf. 5125.3 - Challenging Student Records)

PARENTAL NOTIFICATION

9. TO PROVIDE INFORMED, WRITTEN PARENTAL CONSENT BEFORE THEIR CHILD IS TESTED FOR BEHAVIORAL, MENTAL, OR EMOTIONAL EVALUATION. A GENERAL CONSENT, INCLUDING MEDICAL CONSENT USED TO APPROVE ADMISSION TO OR INVOLVEMENT IN, A SPECIAL EDUCATION OR REMEDIAL PROGRAM OR REGULAR SCHOOL ACTIVITY, SHALL NOT CONSTITUTE WRITTEN CONSENT FOR THESE PURPOSES. (Education Code 49091.12)

(cf. 6159 - Individualized Education Program)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

10. TO HAVE A SCHOOL ENVIRONMENT FOR THEIR CHILD THAT IS SAFE AND SUPPORTIVE OF LEARNING (Education Code 51101)

(cf. 5030 - Student Wellness)
(cf. 5137 - Positive School Climate)
(cf. 5142 - Safety)

FOR THE PURPOSES OF APPLYING THESE PROCEDURES, FAMILY CODE SECTION 6924, HEALTH AND SAFETY CODE SECTION 124260, AND EDUCATION CODE SECTION 49602(c), INCLUSION OF PARENT(S)/GUARDIAN(S) IS APPROPRIATE UNLESS SPECIFICALLY PROHIBITED BY LAW. NOTHING IN THIS REGULATION AFFECTS THE OBLIGATIONS OF THE DISTRICT'S EMPLOYEES, ADMINISTRATORS, AND CERTIFICATED STAFF AS MANDATED REPORTERS UNDER ARTICLE 2.5 OF THE CHILD ABUSE AND NEGLECT REPORTING ACT SECTIONS 11164-11174.3 OF THE PENAL CODE, AND THE DISTRICT POLICY 5141 AND ADMINISTRATIVE REGULATIONS 5141.4(a).

(cf. 5141 - Health Care and Emergencies)
(cf. 5141.4 - Child Abuse Prevention and Training)

NOTIFICATION AND RECORD-KEEPING FOR UPDATE REQUESTS

TO ENSURE THAT PARENTS/GUARDIANS ARE INFORMED AND INVOLVED IN ALL ASPECTS OF THEIR CHILD'S EDUCATION, IF A STUDENT

PARENTAL NOTIFICATION

- (A) REQUESTS TO BE IDENTIFIED OR TREATED, AS A GENDER (As defined in Education Code Section 210.7) OTHER THAN THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE STUDENT'S BIRTH CERTIFICATE OR ANY OTHER OFFICIAL RECORDS; THIS INCLUDES ANY REQUEST BY THE STUDENT TO USE A NAME THAT DIFFERS FROM THEIR LEGAL NAME (OTHER THAN A COMMONLY RECOGNIZED DIMINUTIVE OF THE CHILD'S LEGAL NAME) OR TO USE PRONOUNS THAT DO NOT ALIGN WITH THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE STUDENT'S BIRTH CERTIFICATE OR OTHER OFFICIAL RECORDS;
- (B) REQUESTS TO ACCESS SEX-SEGREGATED SCHOOL PROGRAMS AND ACTIVITIES, INCLUDING ATHLETIC TEAMS AND COMPETITIONS, OR USING BATHROOM OR CHANGING FACILITIES THAT DO NOT ALIGN WITH THE STUDENT'S BIOLOGICAL SEX OR GENDER LISTED ON THE BIRTH CERTIFICATE OR OTHER OFFICIAL RECORDS AND/OR;
- (C) REQUESTS TO CHANGE ANY INFORMATION CONTAINED IN THE STUDENT'S OFFICIAL OR UNOFFICIAL RECORDS, THE DISTRICT SHALL ENACT THE FOLLOWING PROCEDURES:
1. STAFF MEMBER(S) WHO HAVE BEEN MADE AWARE OF THE STUDENT'S REQUEST WILL IMMEDIATELY NOTIFY THE PRINCIPAL/DESIGNEE OF THE REQUEST.
 2. PRINCIPAL/DESIGNEE WILL MEET WITH THE STUDENT TO DISCUSS THE REQUEST AND INFORM THE STUDENT ABOUT THE DISTRICT'S PROCEDURES REGARDING PARENTAL/GUARDIAN NOTIFICATION, INCLUDING THE TIMELINES ASSOCIATED WITH PARENTAL/GUARDIAN NOTIFICATION. THE STUDENT SHALL BE INFORMED THAT DUE TO THE SPECIFIC ACTION REQUESTS MADE BY THE STUDENT, PARENT(S)/GUARDIAN(S) WILL BE NOTIFIED IN THREE DAYS. THE STUDENT HAS THE RIGHT TO WITHDRAW THE ACTION REQUESTS PRIOR TO THE EXPIRATION OF THE THREE DAYS. IF THE STUDENT'S REQUEST IS SUBSEQUENTLY WITHDRAWN WITHIN THREE DAYS, PARENTAL/GUARDIAN NOTIFICATION SHALL NOT OCCUR.
 3. NO FEWER THAN THREE DAYS FROM THE DATE ANY DISTRICT EMPLOYEE, ADMINISTRATOR, OR CERTIFICATED STAFF BECOMES AWARE OF THE REQUEST, THE PRINCIPAL/DESIGNEE WILL NOTIFY THE PARENT(S)/GUARDIAN(S) OF THE STUDENT'S REQUEST AND IF NECESSARY, SHARE THAT A FACILITATION MEETING WITH THE COORDINATOR OF EQUITY, DIVERSITY, AND SUPPORT SYSTEMS, CAN BE SCHEDULED TO DISCUSS THE SUPPORTS THAT ARE AVAILABLE AT SCHOOL.

PARENTAL NOTIFICATION

4. NOTWITHSTANDING THE ABOVE, NO NOTIFICATION TO THE PARENT(S)/GUARDIAN(S) WILL BE MADE IF SUCH NOTIFICATION WOULD VIOLATE EDUCATION CODE SECTION 49602. SPECIFICALLY, NO NOTIFICATION TO THE PARENT(S)/GUARDIAN(S) WILL BE MADE IF SUCH NOTIFICATION WOULD RESULT IN THE DISCLOSURE OF ANY INFORMATION OF A PERSONAL NATURE BY A PUPIL 12 YEARS OF AGE OR OLDER THAT WAS DISCLOSED BY THE PUPIL IN THE PROCESS OF RECEIVING COUNSELING FROM A SCHOOL COUNSELOR AS SPECIFIED IN EDUCATION CODE SECTION 49600.

IF A VERBAL NOTIFICATION TO THE PARENT(S)/GUARDIAN(S) IS FIRST MADE, A FOLLOW-UP WRITTEN NOTIFICATION WILL BE SENT TO THE PARENT(S)/GUARDIAN(S) WITHIN THREE DAYS FROM THE DATE OF THE REQUEST/OCCURRENCE. PRINCIPAL/DESIGNEE WHO MAKES SUCH NOTIFICATION SHALL KEEP A RECORD OF SUCH WRITTEN NOTIFICATION AND DESIGNATED STAFF SHALL DOCUMENT SUCH NOTIFICATION IN THE STUDENT INFORMATION SYSTEM. DISTRICT STAFF IS NOT REQUIRED TO MAKE YEARLY NOTIFICATIONS.

IF NEEDED, IMMEDIATELY FOLLOWING THE NOTIFICATION TO THE PARENT(S)/GUARDIAN(S), THE PRINCIPAL/DESIGNEE WILL CONTACT THE COORDINATOR OF EQUITY, DIVERSITY, AND SUPPORT SYSTEMS AND COORDINATE A MEETING WITH THE SCHOOL, STUDENT, AND PARENT(S)/GUARDIAN(S). IF THE PARENT/GUARDIAN DESIRES NOT TO PARTICIPATE, THE PRINCIPAL/DESIGNEE WILL NOTIFY THE PARENT/GUARDIAN THAT AN INTERACTIVE MEETING SHALL BE HELD WITH THE STUDENT TO DISCUSS THE SUPPORTS AVAILABLE AT THE SCHOOL TO ENSURE THAT THE STUDENT CAN PARTICIPATE AT SCHOOL IN A SAFE AND SUPPORTIVE LEARNING ENVIRONMENT. UPON PARENT/GUARDIAN REQUEST, A PLAN SUMMARY SHALL BE PROVIDED TO THE PARENT/GUARDIAN FOLLOWING THE INTERACTIVE MEETING.

THE DISTRICT DESIGNATES THE COORDINATOR OF EQUITY, DIVERSITY, AND SUPPORT SYSTEMS TO FACILITATE A COLLABORATION WITH THE SCHOOL, PARENT(S)/GUARDIAN(S), AND STUDENT TO DELINEATE A PLAN TO ENSURE THE STUDENT CAN PARTICIPATE IN A SAFE AND SUPPORTIVE SCHOOL LEARNING ENVIRONMENT.

IN THE CASE PARENTAL/GUARDIAN NOTIFICATION CANNOT BE MADE BECAUSE THERE IS REASONABLE SUSPICION OF CHILD ABUSE OR NEGLECT, SCHOOL EMPLOYEES, AS MANDATED REPORTERS, SHALL FOLLOW PROCEDURES OUTLINED IN ADMINISTRATIVE REGULATIONS 5141.4. PARENTAL/GUARDIAN NOTIFICATION REGARDING THE STUDENT'S REQUEST SHALL BE MADE WITHIN THREE DAYS IF THE DEPARTMENT OF CHILDREN AND FAMILY SERVICES OR LAW ENFORCEMENT CONCLUDES THAT THERE IS NO EVIDENCE OF CHILD

PARENTAL NOTIFICATION

ABUSE OR NEGLECT. ABSENT INFORMATION PROVIDED TO THE DISTRICT REGARDING THE DISPOSITION OF THE REPORTED REASONABLE SUSPICION OF CHILD ABUSE, PARENT NOTIFICATION WILL NOT BE MADE UNLESS THE DISTRICT RECEIVES CONFIRMATION THAT THERE IS NO REASONABLE SUSPICION OF CHILD ABUSE WAS ESTABLISHED BY THE APPROPRIATE AUTHORITIES.

(cf. 5141.4 - Child Abuse Prevention and Training)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5022 - Student and Family Rights)

NOTIFICATION AND RECORD-KEEPING FOR INJURIES

THE PRINCIPAL/DESIGNEE, OR STAFF SHALL NOTIFY THE PARENT(S)/ GUARDIAN(S) OF THE STUDENT IMMEDIATELY OR AS SOON AS REASONABLY POSSIBLE, THAT THE STUDENT HAS EXPERIENCED ANY SIGNIFICANT PHYSICAL INJURY WHILE ON SCHOOL PROPERTY OR PARTICIPATING IN A SCHOOL SPONSORED ACTIVITY.

NOTIFICATION CAN BE BY TELEPHONE, MAIL, EMAIL OR CONFERENCE. DESIGNATED STAFF SHALL DOCUMENT SUCH NOTIFICATION IN THE STUDENT INFORMATION SYSTEM.

(cf. 5141 - Health Care and Emergencies)
(cf. 6145.2 - Athletic Competition)

NOTIFICATION AND RECORD-KEEPING FOR SUICIDAL INTENT

WHEN A SUICIDE ATTEMPT OR THREAT IS KNOWN, THE PRINCIPAL/DESIGNEE SHALL KEEP THE STUDENT UNDER CONTINUOUS ADULT SUPERVISION UNTIL THE PARENT/GUARDIAN AND/OR APPROPRIATE SUPPORT AGENT OR AGENCY CAN BE CONTACTED AND HAS THE OPPORTUNITY TO INTERVENE.

SCHOOL EMPLOYEES SHALL ACT ONLY WITHIN THE AUTHORIZATION AND SCOPE OF THEIR CREDENTIAL OR LICENSE. AN EMPLOYEE IS NOT AUTHORIZED TO DIAGNOSE OR TREAT MENTAL ILLNESS UNLESS SPECIFICALLY LICENSED AND EMPLOYED TO DO SO. (EDUCATION CODE 215).

PROCEDURES OUTLINED IN ADMINISTRATIVE REGULATION 5141.52 – SUICIDE PREVENTION SHALL BE FOLLOWED. THE PRINCIPAL/DESIGNEE SHALL DOCUMENT THE INCIDENT IN WRITING, INCLUDING THE STEPS THAT THE SCHOOL TOOK IN RESPONSE TO THE SUICIDE ATTEMPT OR THREAT IN THE STUDENT INFORMATION SYSTEM.

PARENTAL NOTIFICATION

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5125 - Student Records)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.4 - Child Abuse Prevention and Training)

(cf. 5141.52 - Suicide Prevention)

NOTIFICATION AND RECORD-KEEPING FOR ALTERCATIONS AND BULLYING

THE PRINCIPAL/DESIGNEE OR CERTIFICATED STAFF SHALL NOTIFY THE PARENT(S)/GUARDIAN(S) OF ANY INCIDENT OR COMPLAINT OF A VERBAL OR PHYSICAL ALTERCATION INVOLVING THEIR CHILD, INCLUDING BULLYING BY OR AGAINST THEIR CHILD, WITHIN THREE DAYS OF THE OCCURRENCE. ANY STUDENT, PARENT/GUARDIAN, OR OTHER INDIVIDUAL WHO BELIEVES THAT A STUDENT HAS BEEN SUBJECTED TO BULLYING OR WHO HAS WITNESSED BULLYING MAY REPORT THE INCIDENT TO A TEACHER, THE PRINCIPAL, DISTRICT COMPLIANCE OFFICER, OR ANY OTHER AVAILABLE SCHOOL EMPLOYEE.

NOTIFICATION FOR VERBAL OR PHYSICAL ALTERCATIONS CAN BE BY TELEPHONE, MAIL, EMAIL AND/OR CONFERENCE. DESIGNATED STAFF SHALL DOCUMENT SUCH NOTIFICATION IN THE STUDENT INFORMATION SYSTEM.

WITHIN TWO BUSINESS DAYS OF RECEIVING A REPORT OF BULLYING, THE PRINCIPAL SHALL NOTIFY THE COORDINATOR OF EQUITY, DIVERSITY, AND SUPPORT SYSTEMS. ANY COMPLAINT OF BULLYING, WHETHER IT IS DISCRIMINATORY OR NONDISCRIMINATORY, SHALL BE INVESTIGATED AND RESOLVED IN ACCORDANCE WITH LAW AND THE DISTRICT'S UNIFORM COMPLAINT PROCEDURES (UCP) SPECIFIED IN ADMINISTRATIVE REGULATION (AR) 1312.3.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5131.2 - Bullying)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

TRAINING

TO SUPPORT THE SAFETY AND WELL-BEING OF DISTRICT STUDENTS, THE SUPERINTENDENT OR DESIGNEE SHALL PROVIDE ANNUAL TRAINING TO ALL SCHOOL EMPLOYEES RELATED TO THE FOLLOWING TOPICS:

1. REPORTING PROCEDURES FOR PARENT NOTIFICATION

PARENTAL NOTIFICATION

2. CHILD ABUSE PREVENTION AND REPORTING PROCEDURES
3. HOW TO ACCESS APPROPRIATE MENTAL HEALTH SERVICES AND RESOURCES AT SCHOOL
4. SUICIDE PREVENTION TRAINING

(cf. 4131-Staff Development)

(cf. 4231-Staff Development)

(cf. 4331-Staff Development)

(cf. 5141.4 - Child Abuse Prevention and Training)

(cf. 5141.52 - Suicide Prevention)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULATION APPROVED:**

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: September 21, 2023
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: 2022/2023 UNAUDITED ACTUALS FORM CA UPDATE

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BACKGROUND

The District was notified by the San Bernardino County Superintendent of School (SBCSS) of a glitch in the California Department of Education’s SACS Financial Supporting Software. Due to the glitch, the Certification Form CA that was submitted to the Board with the Unaudited Actuals on September 7th reported the 2023/2024 Appropriations Limit where it should have reported the 2022/2023 Appropriations Limit.

School Districts that submitted their Unaudited Actuals prior to September 11th, are being asked to resubmit the update to the Form CA to their Board for information.

RECOMMENDATION

It is recommended the Board of Education receive for information the 2022/2023 Unaudited Actuals Form CA Update.

FISCAL IMPACT

None.

NE:SHC:LP:if

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	56.19%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2024-25 apportionment may be reduced by the lesser of the following two percentages:	MOE Met
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	\$0.00
	Adjusted Appropriations Limit	\$185,127,755.94
	Appropriations Subject to Limit	\$185,127,755.94
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate	5.49%
	Fixed-with-carry-forward indirect cost rate for use in 2024-25 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk / Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

To the Superintendent of Public Instruction:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

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